**Evaluation of Presentation**

Please take a moment to evaluate the presenter so s/he can be sure to provide teachers with the information they need. Thank you!

Presenter’s name:

|  |  |  |
| --- | --- | --- |
|  | **Rating***1 = was excellent**2 = was adequate**3 = needed improvement* | **Comments** |
| 1. The communication prior to the event…
 | 1 2 3 |  |
| 1. The presenter’s preparation…
 | 1 2 3 |  |
| 1. The information provided…
 | 1 2 3 |  |
| 1. The presenter’s delivery of the information…
 | 1 2 3 |  |
| 1. The presenter’s interaction with students/teachers/administrators…
 | 1 2 3 |  |

1. What were one or two strong points about the presentation? \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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2. What are one or two of your recommendations for improvement? \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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